

MEMORANDUM

TO: To Whom It May Concern
FROM: Barbara Joyner, PDSO
DATE: June 30, 2020

SUBJECT: Travel Support Letter for International Student Returning to Campus

This letter is to confirm that **full name**, who was born on **date** and is a citizen of **country**, is enrolled as a full-time student majoring in **program** at Newberry College. **He** has an valid F-1 visa and SEVIS number: **Number**

Name is in good standing at Newberry College and must be permitted to re-enter the United States to resume **his** studies. **Name** is an integral part of our campus community and considered an essential part of the **insert team/ or program**.

Students are required to report to campus by August 11, 2020.

ADD WORDING ABOUT how detrimental it would be for college to not have international students.- DR. SCHERRENS SUGGESTED WORDING:

If not allowed to return to Newberry College, this student will unnecessarily be forced to curtail the pursuit of a much-needed college degree, a pathway to a meaningful career. Additionally, there will undoubtedly be a loss of a significant number of credit hours if forced to transfer to another college. Newberry College will lose another international student thereby lessening the rich learning environment created by the diversity and inclusivity of international students.

While Newberry College continues to practice social distancing and take other recommended precautions to limit the spread of COVID-19, all departments, offices, and services remain fully operational.

My colleagues and I respectfully request that **Name** be permitted to re-enter the United States in order to continue **his** studies at Newberry College.

I would like to thank you in advance for your assistance in helping this student. Should you have any questions, please feel free to contact me at (803) 321-5625 or barbara.joyner@newberry.edu.

Sincerely,

Barbara Joyner, PDSO
Assistant Dean- Student Success and Persistence
Director of Center for Student Success